

**MEMBERS' ALLOWANCES SCHEME**

The following scheme is made under powers conferred by – Section 174 of the Local Government Act 1972 – Local Authorities (Members' Allowances) (England) Regulations 2003

1.1. The scheme shall be cited as the Sefton Council Members' Allowances Scheme and have effect from 1st April 2011, and for subsequent years commencing on 1st April.

1.2. In this Scheme, "Councillor" means a Member of Sefton Council who is a Councillor.

2. Basic Allowance

2.1. The Basic Allowance is a flat rate sum paid to all Members. It recognises the time devoted and expenses incurred by Members in carrying out their duties.

2.2. Subject to paragraph 4 the amount allocated per annum is £8,520

3. Special Responsibility Allowance

3.1 In order to recognise additional time and expenses incurred by Councillor's who have significant additional responsibilities in carrying out their duties for Sefton Council, subject to paragraph 4 the following Special Responsibility Allowances shall be paid: Only one Special Responsibility Allowance is paid per Member.

Leader of the Council	£25,560
Political Group Leaders (with Cabinet position)	£21,300
Other Members of the Cabinet	£17,040
Chair of Planning Committee	£8,520
Chairs of Overview & Scrutiny Committees	£4,260
Chair of Licensing and Regulatory Committee	£8,520
Chair of Audit and Governance Committee	£4,260
Political Group Spokespersons for Cabinet Member	
Portfolio & Planning Committee	£4,260
Waste Disposal Authority - Chair	£8,520
or	
Waste Disposal Authority - Spokesperson	£2,130

4. Part Year Payments

If in the course of a year, the scheme is amended or a Councillor becomes, or ceases to be a Councillor, then all allowances shall be adjusted on a pro-rata basis.

5. Renunciation

A Councillor may, by giving notice in writing to the Head of Corporate Finance & Information Services elect to forgo any part of their entitlements to an allowance under the Scheme.

6. Mayoral Allowances

The allowances paid to the Mayor and Deputy are linked to the Scheme of Members Allowances and for the Municipal year 2011/2012 the following shall be paid:

Mayor	£12,780
Deputy Mayor	£ 4,260

7. Travel and Subsistence

Travel and Subsistence Allowances will be paid for travel to meetings etc outside of the borough which are authorised by the Council e.g. -

- meetings and annual conferences of Outside Bodies to which Sefton has made appointments or nominations.
- meetings and annual conferences of Local Authority Associations of which Sefton is a member.
- meetings, conferences and other duties which have been authorised in advance by the Council, Cabinet or by a Cabinet Member in consultation with party spokespersons and to which representatives of more than one political party have been invited.

8. Claims and Payments

Payments shall be made in respect of Basic and Special Responsibility Allowances in monthly instalments on the 15th day of each month by bank transfer.

All claims for additional expenses must be accompanied by receipts and will therefore be paid in arrears directly into Members Bank Accounts.